solidxperts

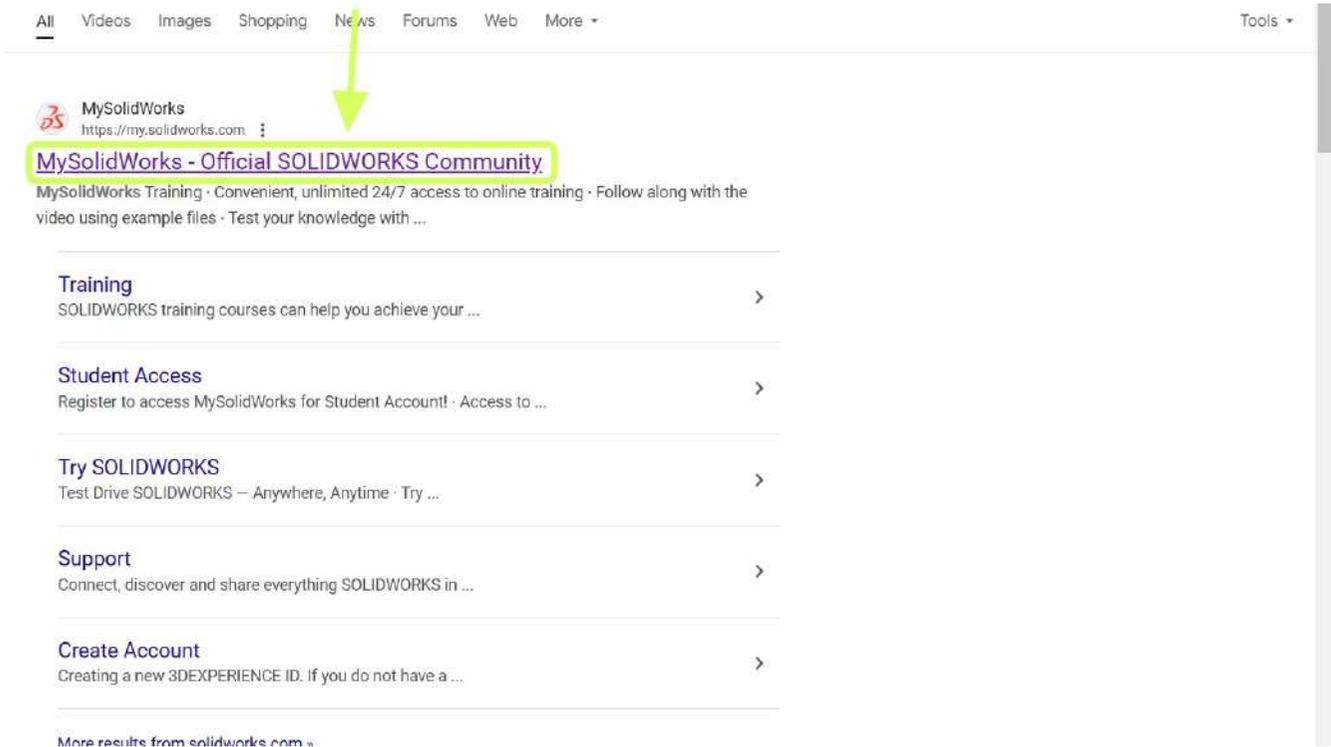## 3S SOLIDWORKS

HOW TO ACCESS PURCHASED SOLIDWORKS SERIAL NUMBERS

By using MySolidWorks, users can view detailed information about their licenses, and download an organized spreadsheet containing all relevant serial numbers and machine data.
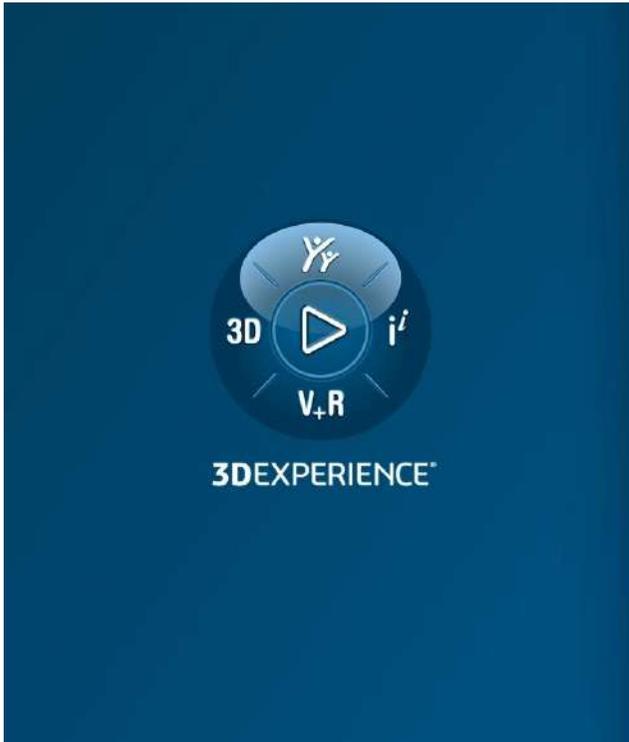
by **SXP**

1. On your preferred browser, enter **mysolidworks**, then select **MySolidWorks**.

2. Select **Log in**.

3. Enter your email or username then select **Continue**.

4. Enter your password then select **Log in**.

**5.** Select your username in the upper right corner, then from the dropdown menu select **Admin Tools**.

**6.** Scroll down to find **Monitor Products**, then select **My Products**. Sometimes when logging in, you may receive an error message. Two methods to circumvent this message is to try launching the website in incognito mode, or clearing your browser's cache.


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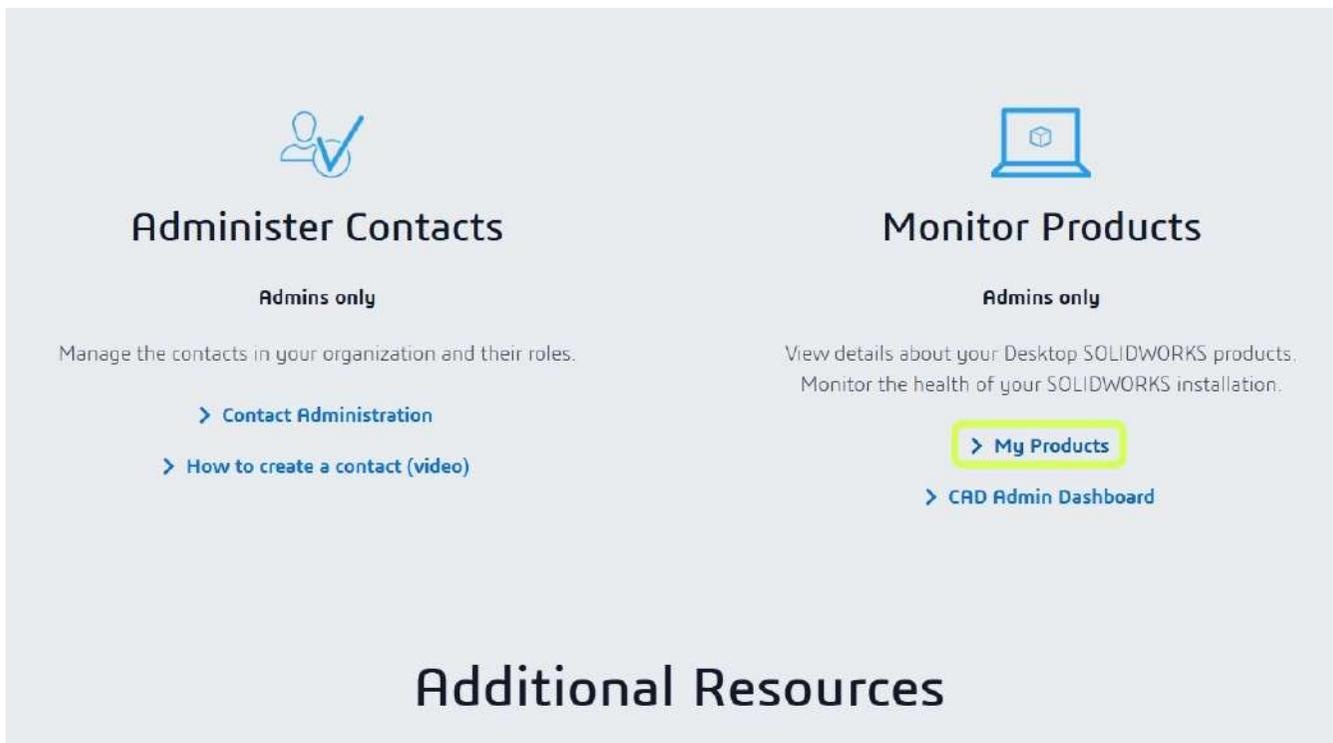
7. Listed in this menu are all available products and serial numbers associated with your account. To view more information about a particular license, select the corresponding product name. (e.g. SOLIDWORKS SolidNetWork Installation)
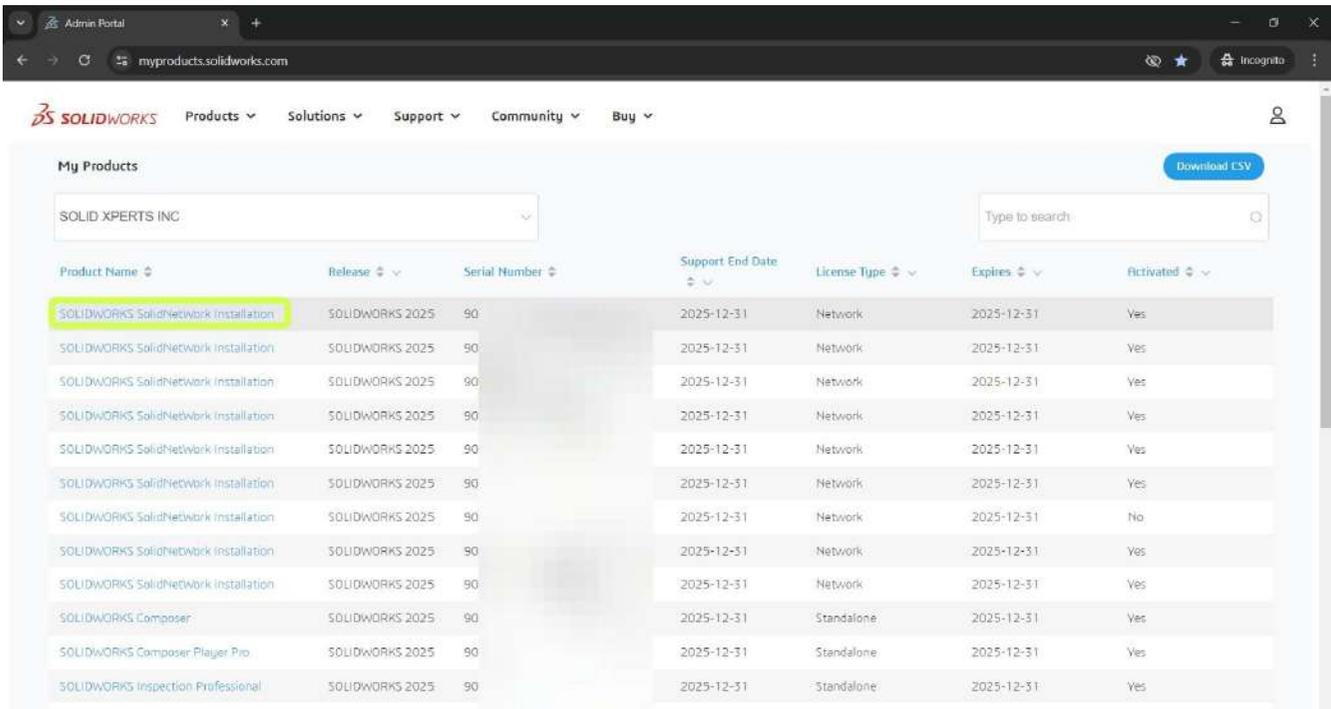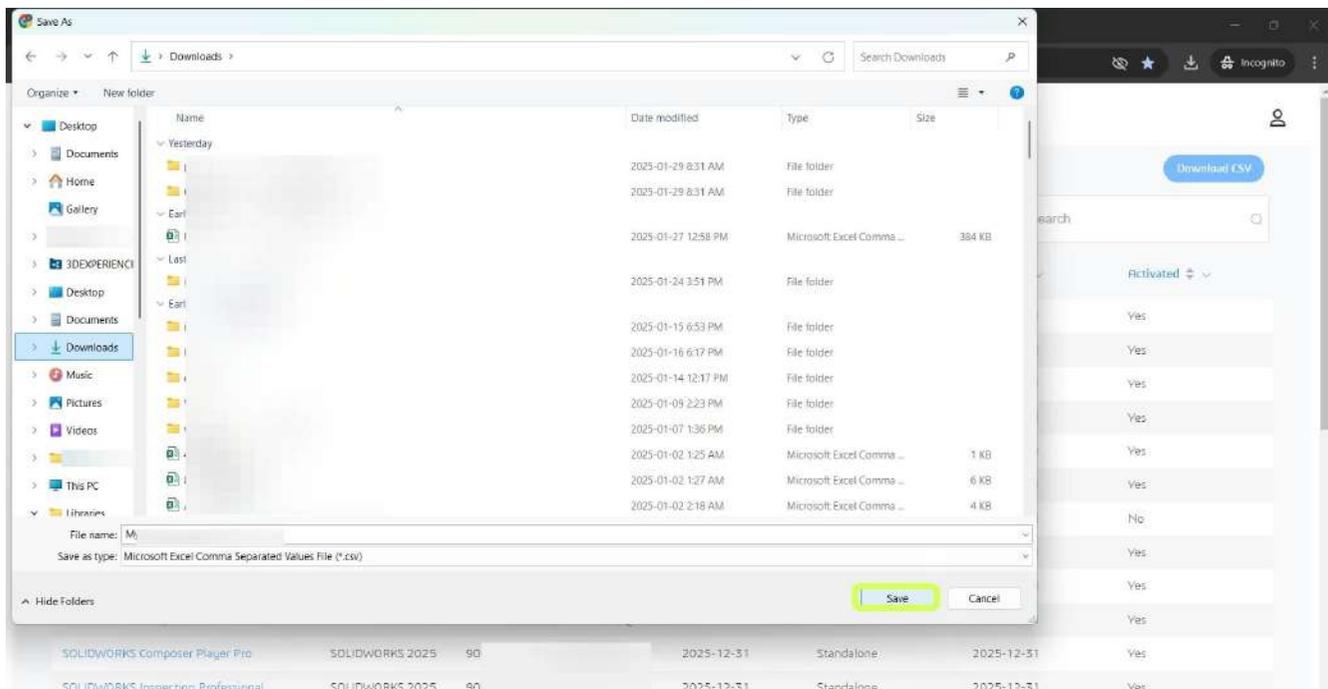

8. When opened, you can view information about the license, include products, and the machine it is active on. To return to the full list, select **Back**.
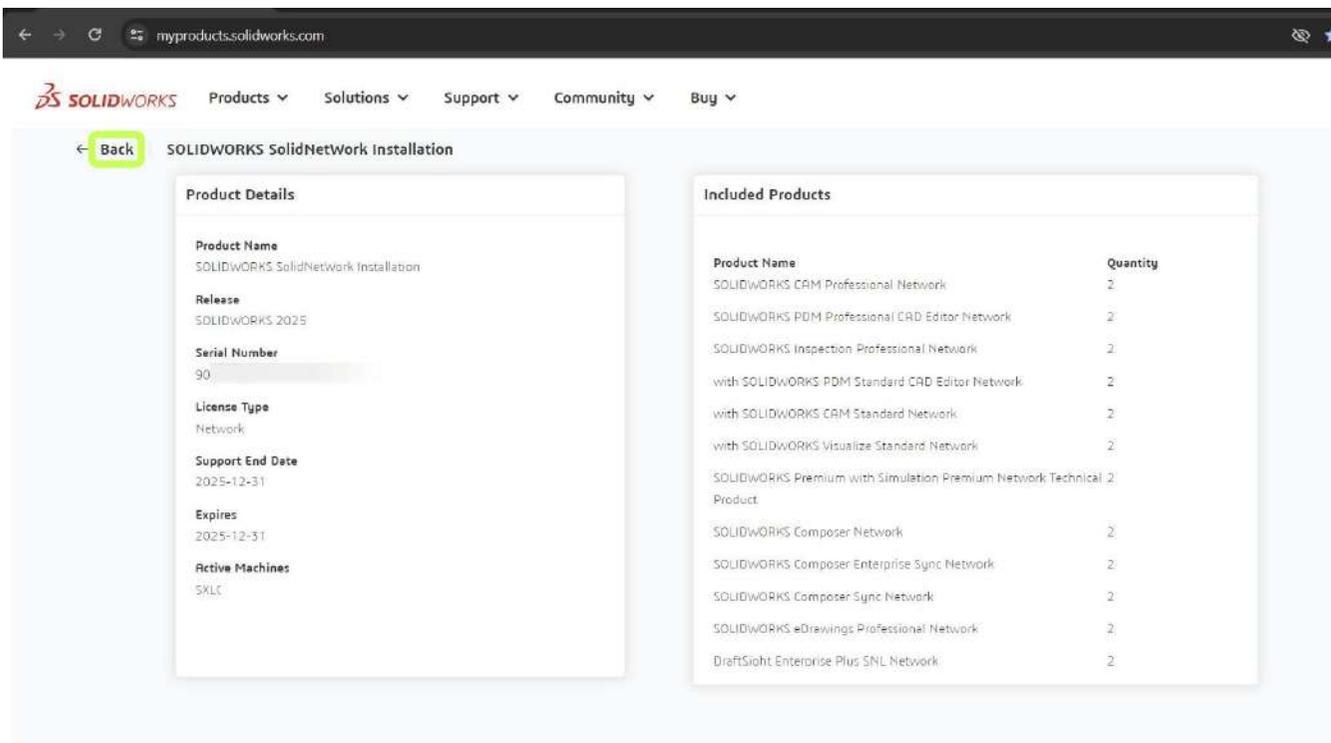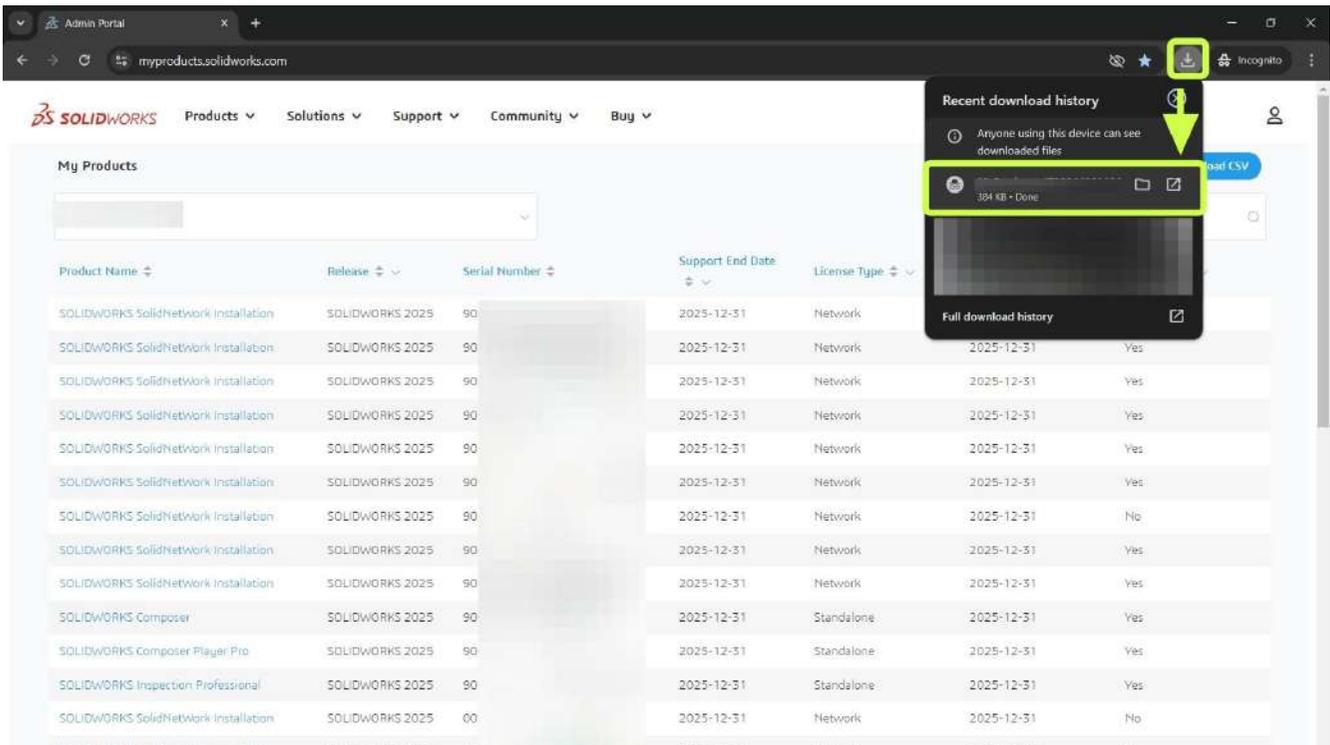
9. To view an excel document listing all licenses and machine information, select **Download CSV**.
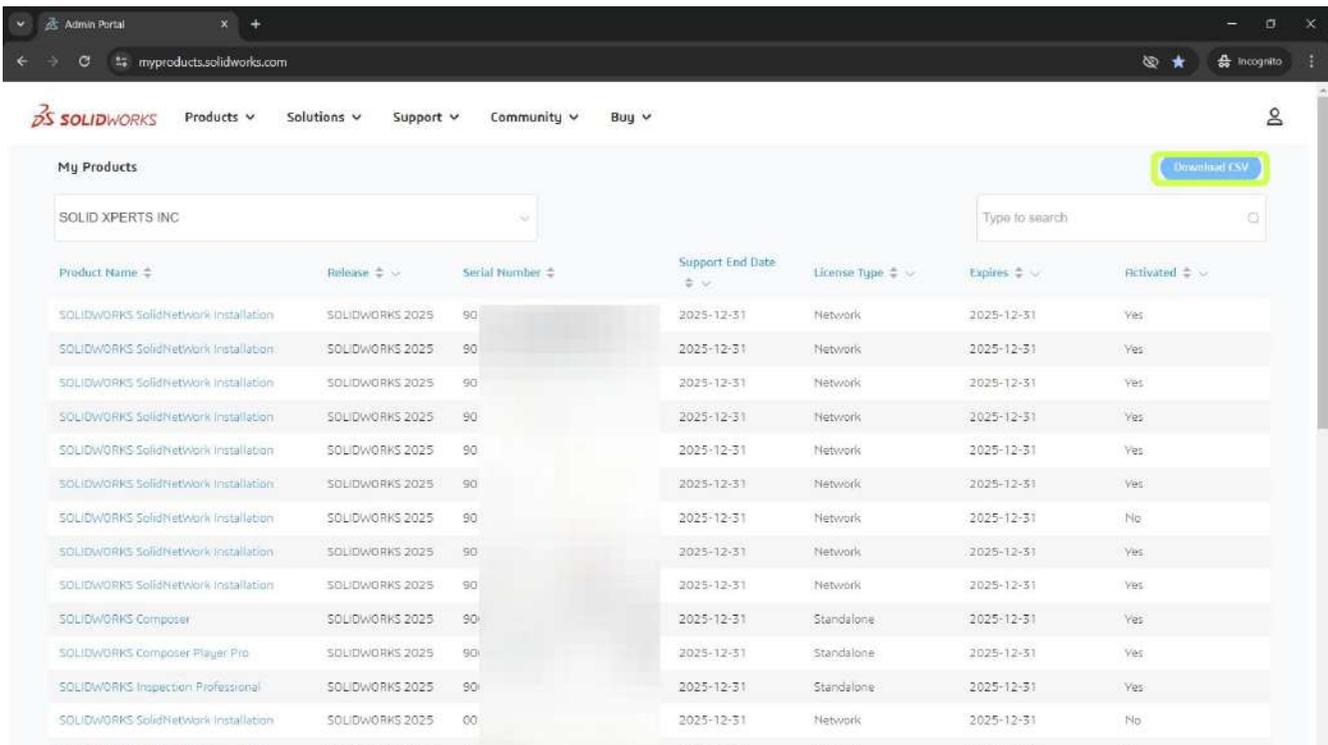
10. If desired, change the name and location, then select **Save**.

11. Select the Downloads icon to view the downloaded files, then select the proper file to launch it.

12. Listed in this file are all the serial numbers associated to your account, as well as other relevant data about each. Users can sort via any column, and sort the data as desired.